

JEFFERSON PARISH HUMAN SERVICES AUTHORITY
BOARD MEETING
EAST JEFFERSON BOARD CONFERENCE ROOM
3616 S. I – 10 Service Road W., Second Floor
Metairie, Louisiana 70001

MINUTES

MONDAY, OCTOBER 2, 2017

Authority Board Members in Attendance:

Monica Baltodano-Dubey	Bruce Galbraith	Sal Scalia
Rashain Carriere-Williams	Paula LaCour	Mike Spinato
Kevin Centanni	Dede Lyman-Redfearn	Logan Williamson

Authority Board Members Absent:

Bob Bradley Rose Gilbert Marianne Terrebonne

Staff in Attendance:

Lisa English Rhoden, Executive Director
Liz Steinbeiser Riehl, Attorney
Nicole Sullivan-Green, DDCCS Director
Rosanna DiChiro, BHCS Director
Amy Hemphill, COO/CFO
Tammy Valenti, CAA

Guest in Attendance:

Mike Pechon, Metropolitan Human Services District Board Member
Sylvie Tran, Metropolitan Human Services District Board Member

The meeting was called to order by Ms. Lyman-Redfearn at 6:01 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda.

Ms. Lyman-Redfearn asked Ms. Valenti to take attendance and asked for guest to introduce themselves. Ms. Lyman-Redfearn thanked those in attendance for coming. She then asked for a motion to adopt the agenda as presented.

A motion was made by Ms. Carriere-Williams to adopt the agenda as presented.
Seconded by Ms. LaCour. Passed unanimously.

2. Public Comment.

None.

3. Auditor's Report.

Deferred until the November 6, 2017 Board meeting.

4. Approval of Minutes.

A motion was made by Mr. Centanni to accept the minutes as amended under the Board Linkage section to read:

Mr. Centanni stated he was an invited guest at the East Jefferson Republican Women's meeting and spoke about his 6th District Justice of the Peace Court and also presented on JPHSA and its services. He stated he handed out JPHSA brochures to those in attendance.

Seconded by Mr. Spinato. Passed unanimously.

5. Board Generated Agenda.

A) Executive Director Update – Ms. Rhoden reported as follows:

- JPHSA Funding Sources – Ms. Rhoden reported and gave a breakdown of the different types of funding sources of JPHSA. A discussion followed.
- JPHSA Support of 24th Judicial District's Re-entry Program at Angola – Ms. Rhoden asked Dr. DiChiro to give a brief presentation of the re-entry program. Dr. DiChiro stated this program started over two years ago. Only non-violent, non-sex offenders who receive a sentence of ten years or less may be considered. She stated the rehabilitation and vocational training takes a minimum of two years. If the offender successfully completes the program, they may re-enter society. Upon re-entry, they are placed on probation under the supervision of the Re-entry Court, where they will continue to receive the services needed to succeed, including community support, substance abuse treatment and counseling. A discussion followed.

Ms. Rhoden announced the following linkage opportunities:

- Estelle Community Center will host a Health and Wellness Fair on Wednesday, October 11th from 1-4 p.m. at 5012 Ehret Drive, Marrero. Contact Rosanna DiChiro at 235-1122 for more information.
- Human Services Interagency Council meets at 10 a.m., Thursday, October 19th at the Bienville Building in Baton Rouge. This meeting will be used for stakeholder input on House Resolution 211: To urge and request the Louisiana Department of Health to convene a Disability Services Sustainability Committee for the purposes provided in this Resolution, and to submit quarterly reports to the Legislature.
- The Downs Syndrome Association of Greater New Orleans will hold its annual Buddy Walk on Saturday, October 28th from 10 a.m. – 3 p.m. at Zephyr Field (6100 Airline Drive, Metairie). Contact Nicole Sullivan-Green at 444-4241 for more information.
- Jefferson Parish Behavioral Health Task Force meets 11 a.m., Tuesday, November 14th at the Coroner's Office, 2018 8th Street, Harvey. Lunch is provided.

B) Policy Review – Delegation to the Executive Director – Ms. Lyman-Redfearn opened discussion regarding the Delegation to the Executive Director policy. A discussion

followed. There were no changes to this policy.

Governance Style – Ms. Lyman-Redfearn opened discussion regarding the Governance Style policy. She suggested additional language to number six of the policy. A discussion followed. There were no changes to this policy. The Board asked for this policy to be placed on the agenda for the November meeting.

Member’s Code of Conduct – Ms. Lyman-Redfearn opened discussion regarding the Member’s Code of Conduct policy. Ms. Lyman- Redfearn made a recommendation to add language to the first paragraph that states: “All Board members are subject to the Louisiana Code of Governmental Ethics.” She stated this language will bring the policy up to date with the language in Act 73 that was passed in the 2017 Regular Session of the Louisiana Legislature. A discussion followed. A motion was made by Mr. Centanni. Seconded by Ms. LaCour. Passed unanimously.

C) JPHSA Charter – Ms. Lyman-Redfearn opened discussion stating the Charter amendment was presented last month and asked Board members if they had any changes or needed more discussion on the amendment. Hearing none, Ms. Lyman-Redman called for a motion to adopt the Charter as presented. Mr. Centanni made a motion to adopt the Charter as presented. Seconded by Ms. LaCour. Passed unanimously.

D) Board Resolution – 2% Increase – Ms. Lyman-Redfearn stated a Board Resolution is needed to allow Ms. Rhoden to receive a market adjustment of two percent effective January 1, 2018 in alignment with the market adjustment afforded to Louisiana Classified Civil Servants through the June 7, 2017 Compensation Redesign package. The package was developed by the State Civil Service Commission. A discussion followed. A motion was made by Mr. Williamson to pass the Board Resolution as presented. Seconded by Ms. Rashain Carriere-Williams. Passed unanimously.

E) 2018 Yearly Agenda Planning – Ms. Lyman-Redfearn asked for a volunteer to work with Ms. Valenti on the yearly agenda. Mr. Scalia stated he would work on the yearly agenda.

F) Our Board Software – Deferred until the November meeting when Ms. Gilbert will be able provide more information on this software.

G) Policy Governance Training – Ms. Lyman- Redfearn stated she prepared a monitoring report handout for the Board. She reported it will help in understanding the new format that Ms. Rhoden has been asked to use when presenting monitoring reports to the Board. A discussion followed.

H) JeffCare Update – Rashain Carriere-Williams stated the regularly scheduled meeting was cancelled due to the lack of a quorum and was rescheduled last week. She reported the Board discussed the HRSA Audit which was rescheduled to the end of November due to Hurricane Harvey. Ms. Carriere-Williams discussed a health walk fundraiser at LaSalle Park and a Taco Tuesday fundraiser where a taco truck will come to the JPHSA facilities at lunchtime. She reported the JeffCare Board would like to come to a JPHSA Board meeting to discuss the health walk. Ms. Rhoden reminded the Board of the PCMH Accreditation JeffCare is pursuing. She

She stated this is a primary care medical home accreditation. The application was completed a couple of weeks ago and we will get notified of the accreditation by the end of the year. A discussion followed.

I) DDRAC Nominations – Ms. Lyman-Redfearn stated there was one nomination deferred from the last meeting to get clarification on the qualifications of serving on the DDRAC. Ms. Sullivan-Green handed out the law and reviewed the qualifications. A discussion followed. Ms. Sullivan-Green answered questions of the Board.

A motion was made by Ms. LaCour to appoint Ms. Jamie Hattier to the Jefferson Parish DDRAC. Seconded by Mr. Williamson. Passed unanimously.

J) Recruitment – Mr. Williamson stated he met with Dr. Jim Arey and felt he was well qualified and would be a good board member. A discussion followed. Ms. Lyman-Redfearn opened a discussion regarding Board mentors. Mr. Williamson volunteered to be a Board mentor for new members.

K) Board Linkage Update – Mr. Williamson reported on the Community Dialogue Event held on September 26, 2017. He stated the event went well and even though there were not many participants all questions were discussed. Ms. Rhoden stated the data collected will be compiled and given to the Board to determine how they will use the information. She stated the next Community Dialogue will be held on Tuesday, October 3rd at the West Jefferson Regional Library from 1:00 p.m. – 2:30 p.m. Ms. Valenti reported Ms. Terrebonne attended the Behavioral Health Task Force meeting held on September 12, 2017.

6. Announcements.

A) Board Generated Items – None.

B) Next Board meeting – The next meeting will be held on **Monday, November 6, 2017 at 6:00 p.m., JPHSA East Jefferson Facility, 3616 S. I-10 Service Road, W., JPHSA Board Conference Room, Metairie, LA 70001.**

7. Adjournment.

The Board meeting was adjourned at 7:41 p.m. by a motion made by Mr. Williamson. Seconded by Ms. LaCour. Passed unanimously.



DEDE LYMAN-REDFEARN, JPHSA Chairperson